

WORK SESSION MEETING
CITY OF AMITY, OR

Minutes

A Work Session Meeting was held at 5:30 p.m. on Wednesday February 22, 2023, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Sandy McArthur, Councilor April Dyche, Councilor Caleb Shield, Councilor Denis saucier (late) and Mayor Rachel King.

Councilors Present via Zoom

Councilor Melissa Bojorquez

Councilors Absent

none

Staff Present

City Treasurer/Recorder Natasha Johnson, City Clerk Chrisy Worthington and City Engineer Peter Olsen

1. CITIZEN COMMENTS/QUESTIONS:

Citizen L. Engel commented on regarding the homelessness ordinance. She asked regarding RV pad needing to be paved if present. Mayor King explained there is some leniency in enforcing it. Mayor King went over the current camping ordinance. Councilor Saucier explained the ordinance regarding the RV pad and that gravel does count.

2. CITY ADMINISTRATOR COMMENTS:

There were none

3. TOPICS OF DISCUSSION:

- a. Wastewater Facilities Plan Study: Mayor King went over background regarding the study and hopefully Council had a chance to look over the study. Engineer Peter Olsen explained he was there to answer questions from Council. Mayor King asked regarding the different options and leaving the I & I out. Engineer Olsen explained the difference and reducing the I & I. Mayor King asked regarding budgeting a line item strictly for I & I and would it address it enough to be able to go with the 11 million option? Engineer Olsen explained what the budget line item would fix and identify. Mayor King explained adding the line item to the budget it should not be drastic with the increase of rates. She asked regarding Table 8.6 and she asked regarding the rate increase and if the city is at the point where the city could finance the number

one priorities. He explained CFO and OAWU will look at all that and break it down. She asked if makes sense to tackle it all at once or pick which priorities to address first. He explained their recommendation and the main difference between the priorities.

She asked regarding the 20-year plan and the 6-year plan, and she asked what the cost is for the 6-year plan. He explained around 4-5 million. Mayor King explained further the budget part of the project. Mayor King asked regarding permit coming due and planned actions.. Engineer Olsen explained regarding the permit. She asked regarding city doing all the improvements and if it is a possibility DEQ saying not enough. Engineer Olsen explained an addition to plan and not getting rid of what the city has done if there is more needed with the requirements coming out in 2023.

Councilor Dyche asked if there are any grants available for the project at this time. Mayor King explained regarding the outlets thru the state and how the city will have to match some of the project. She asked if city would be ok to wait until the water project is done. He explained no, as the cost can go up and they take time to get the project going. Mayor King asked if Keller would be able to help with getting funding for the project. He explained Keller's next steps regarding the WFPS. Mayor King asked if he has heard of another city putting a moratorium on building projects. He explained it is complicated and would need the City Attorney and the City Planner to be involved. She let Council know she is reaching out to DLCDD and what is the state's requirements in allowing for development. Councilor Shields asked regarding the cost estimate and if that amount will change. Engineer Olsen explained the cost will most likely change. Facilities Plan outlines -50% to+100% possibility on all estimates costs. Mayor King wants to make sure don't need to do another drastic rate increase to be able to do project. He explained the city will look for grants, financing, SDC fees to put towards the project. He let council know Keller added a 30% contingency to the cost.

- b. Sewer Rate Study: Mayor King confirmed that Council only approved the acceptance of the rate study and not a rate increase. Council only approved on the rate study. Mayor King asked Council if they want her to have the study implement the project and include in the rate increase and if they support it. Council agreed to have her discuss with OAWU to include Priority 1 in the rate study before they decide on the next rate increase and get into budget season.
- c. New Administrator Hire: Mayor King gave Council update on where the city is at regarding hiring Administrator and the city is moving forward with the process on getting interim administrator for now.

- d. Capital Improvements Request and Seeking Grants for Downtown Pedestrian Safety Improvements Plan: Mayor King explained the grant she is seeking for this project and working with ODOT. Request have been sent to both State House and Senate Representatives.
- e. “Did You Know” Inputs: Mayor King asked Council if anyone has anything for the upcoming April Newsletter. She explained if Council wants this in the newsletter Council needs to submit their suggestion to her.
- f. Municipal Code Review for Homelessness: Mayor King went over background regarding the reason for having to change cities municipal code to include homelessness in public spaces. She went over the process regarding changing the municipal code and needs to be done by end of June 2023 as the law goes in effect July 1, 2023.

OPEN FORUM & DISCUSSION FROM THE MAYOR & CITY COUNCILORS:

- a. Mayor Comments – Mayor King let Council know left Yamhill County supplied resource cards for Council and in City Hall. She also brought up a possibility of handing out common ordinance “City appearance” brochure to new customers and having them available at city hall. She asked if they were interested in this if council can help update existing outdated version or put one together and get back to her.

She went over Council reminders which were: read over the agenda packet and come prepared for the meetings. If they have any questions regarding the agenda packet, to ask her and to be cautious of serial meeting email. She explained what that is.

She updated Council regarding the Library grant. She also updated Council regarding the meeting with State Representative Salinas.

- b. Finance – Councilor Dyche asked regarding status on the Goucher Street project. Mayor King explained an email went out regarding update. They are starting on the project and working on easements and land acquisition.

She asked City Recorder if there is a timeline for budget. City Recorder Johnson explained sent out a calendar with all the budget dates and discussed at Council meeting. She let her know first meeting will be May 10, 2023.

- c. Infrastructure – Councilors McArthur & Shields – There were no comments.
- d. Community Engagement – Councilors Bojorquez – There were no comments.

- e. Public Safety – Councilors Saucier & Dyché – There were no comments.
- f. Public Safety – Councilors Saucier asked regarding how much water is available for the Fire Dept. to use in case of a fire and they need to get water. Want to make sure if they use the city water, won't drain all the water. Mayor King explained there have been improvements and if they Fire Dept. is concerned to have them come bring their concerns to the Council. She went over briefly regarding the different improvements. There were no further comments.
- g. City Services – Councilors McArthur & Shields – Councilor Shields asked regarding the survey that went out regarding recycling. Mayor King explained the city responded to the survey. There were no further comments.

Mayor King adjourned the meeting at 6:55 p.m.

Approved by City Council February 1, 2023

Rachel King, Mayor

Attest:

Natasha Johnson, City Recorder