

REGULAR MEETING OF THE COUNCIL  
CITY OF AMITY, OR

Minutes

Regular Meeting of the City of Amity City Council was held at 7:00 p.m. on Wednesday, October 6, 2021, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present:

Councilor Napua Ann Rich, Councilor April Dyche, Councilor Cody Goings and Mayor Rachel King

Councilors Present via Zoom

Councilors Absent

Councilor Robert Andrade and Councilor Sandy McArthur

Staff Present

City Administrator Mike Thomas, Public Works Superintendent Gary Mathis, City Planner Holly Byram (via Zoom) and City Recorder Tasha Johnson

**CONSENT AGENDA:**

Councilor Rich moved to approve the Consent Agenda. Councilor Dyche seconded and with no discussion motion passed 3-0.

**CITIZEN COMMENTS/QUESTIONS:**

- A. Yamhill County Sheriff's Report: YCSO submitted crime stats and was not present at the meeting due to current ongoing incident. There were no comments or questions for the YCSO.
- B. DIG Report: Erin Rainey with DIG updated Council regarding Christmas parade/tree lighting. She planted daffodils with the kindergarten class at the Elementary School. She let Council know when the next DIG meeting will be. There were no comments or questions for DIG.
- C. Citizen Comments: There were none.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A. Extension for Amity Truck & Tractor City Administrator Thomas went over the background regarding the extension request for Amity Truck and Tractor. Planner Holly Byram provided a more in-depth background regarding Amity Truck and Tractor Site Design Review and the process leading to this meeting. She detailed what criteria were not met by the applicant that triggered this request of the applicant, which are changes to the Site Design Review and the lack of initiating construction. She and City Administrator Thomas recommended to Council to approve and allow the 6-month extension. The applicant, Luke Belanger, then spoke to Council and advocated for the 6-month extension. He expressed his frustrations with the process and the conditions that impeded his ability to initiate construction.

Mayor King asked why the Site Design Review wasn't sent in until the 17-month mark. Applicant Luke Belanger explained that the process was slowed while he and the City negotiated the location of a storm drainage system. Mayor King asked if the 6-month extension is enough time for him to initiate construction. Applicant Luke Belanger explained that he requires City Staff to answer his questions regarding the storm drainage system and other aspects of the project, for him to move forward.

Councilor Dyche if the holdup in the process was because of City Staff's actions. Superintendent Mathis replied to Council that he had been in communication with the applicant and that he and the City Engineer had provided options to the applicant. Administrator Thomas explained further that the City is not responsible to design the project for the applicant; we had provided the applicant what was within our capacity to provide.

Councilor Rich moved to approve a single 6-month extension for the applicant to commence construction of the project or be subject to a complete restart of the application process, to include all costs. Councilor Dyche seconded motion. Councilor Goings let applicant know that there might be a storm manhole on that street. With no further discussion motion passed 3-0.

B. Council Rules Update – Resolution 2021-13: Administrator Thomas went over the background regarding this Council Rules Update request from Mayor King. Councilor Rich made motion to approve Resolution 2021-13 "Rules of the City Council." Councilor Dyche seconded motion and with no discussion the motion passed 3-0.

C. RRFB Informational: Administrator Thomas discussed the quick background regarding installing an RRFB on S. Trade St in Amity. Part of the discussion was to get confirmation for the Council as to the preferred location for the device. Once a location was selected the City could seek funding options.

Councilor Goings asked if the City can apply Safe Routes To School (SRTS) grant funding to this project. Administrator Thomas replied yes, but because of other SRTS funding requests, we'd need to wait until 2023. Mayor King and Councilors Rich and Dyche agreed to ODOT's proposed location for the RRFB. Councilor Goings asked whether the RRFB would be on the north or south side of the intersection. Administrator Thomas stated it would be on the north side.

Mayor King said need to keep this as a goal because the citizens of Amity really want safer crosswalks. City Administrator Thomas will discuss how to move this project forward with ODOT. Mayor King is going to reach out to previous Mayor Cape as well and see if he has suggestions.

### **DEPARTMENT REPORTS:**

City Administrator Report: City Administrator Thomas submitted his report and added an update regarding a grant he applied for with First Federal. First Federal denied the grant. We also applied for a Tribal Grant for bark dust at the park, and that, too, was denied. There were no comments for the City Administrator.

City Recorder/Treasurer Report: City Recorder Johnson submitted her report and had nothing to add. There were no comments for City Recorder.

Public Works Report: Superintendent Mathis submitted his report. He then added for the record that he had not avoided the applicant (see "New Business Paragraph A" above) as was suggested during the comments. Councilor Rich replied that the Council had no doubt that he had followed through on behalf of the City.

Superintendent Mathis then added that he coordinated with ODOT to conduct the next Citywide Cleanup on April 30, 2022. There were no further comments for Public Works.

Library Report: Librarian Jenkins submitted her report and was not present at the meeting. There were no comments for the library.

City Engineer Billing Report: Billing report submitted and there were no comments.

City Attorney/Planner Billing Report: Billing report submitted and there were no comments.

### **BUSINESS FROM THE MAYOR & CITY COUNCILORS:**

Mayor's Comments: Mayor King submitted her report and updated Council regarding the transportation plan assessment. She also reminded Council of an upcoming LOC meeting. She announced the City's first ever Pumpkin Carving winners. There were no comments for Mayor King.

Councilor Sandy McArthur Comments: Councilor McArthur was not present at the meeting. There were no comments for Councilor McArthur.

Councilor Robert Andrade Comments: Councilor Andrade was not present at the meeting. There were no comments for Councilor Andrade.

Councilor Napua Rich Comments: Councilor Rich submitted her report and added a thank you to Councilor Dyche for getting the info out regarding the businesses needing assistance. There were no comments for Councilor Rich.

Councilor Dyche Comments: Councilor Dyche submitted her report and added reminder about the tree lighting coming up. Also, she asked that we be engaged with and aware of things occurring at our local businesses. There were no comments for Councilor Dyche.

Councilor Goings Comments: Councilor Going did not submit report and had nothing to report. There were no comments for Councilor Goings.

Councilor Rich moved to adjourn meeting at 8:15 pm. Councilor Goings seconded and without further discussion motion passed 3-0.

**Approved by City December 1, 2021**

---

Rachel King, Mayor

**Attest:**

---

Natasha Johnson, City Recorder