SPECIAL SESSION MEETING
CITY OF AMITY, OR

Minutes

A Work Session Meeting was held at 5:30 p.m. on Wednesday January 17, 2024, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present
None

Councilors Present via Zoom
Melissa Bojorquez, April Dyche, Sandy McArthur, Caleb Shields, Alice Thompson and Mayor Rachel King

Councilors Absent
None

Staff Present
Administrator Nathan Frarck (via zoom) and City Recorder Natasha Johnson

1. CITIZEN COMMENTS/QUESTIONS:
   There were none.

2. NEW BUSINESS:
   a. Rice Lane Sidewalks Contract Award: City Administrator Frarck went over background regarding contract. The city received 13 bids total. The range was from $198k to $425k. The lowest bidder sent in the wrong paperwork. The next lowest bidder was Pacific Excavation at $214,364. He explained we will get $250k from SCA Grant and the city set aside $100k in SDC funds. The project total comes in around $265k, which will leave room for anything extra, but should be under budget. Mayor King asked regarding the reserve of 30-35k. He explained Engineer recommended having it to allow flexibility. Councilor Dyche made a motion to award the contract for the Rice Lane Sidewalks 2023 SCA project to Pacific Excavation Inc. Councilor McArthur seconded and with no discussion motion passed 5-0.
b. **Right of Way Dedication Acceptance:** Administrator Frarck went over background regarding ROW acceptance. Mayor King asked regarding the fence being right up to the Row. Administrator Frarck explained the plan is to stay away from the fence. Mayor King just wants to make sure the construction company is aware of the fence and stay on good terms with the school. Councilor Bojorquez made a motion to accept the Right of Way and temporary construction easement granted by the Amity School District. Councilor Dyche seconded and with no discussion motion passed 5-0.

*City Administrator Comments:* City Administrator Frarck had nothing to report.

3. **OPEN FORUM & DISCUSSION FROM THE MAYOR & CITY COUNCILORS:**
   a. **Mayor Comments** – Rachel King updated council regarding the upcoming DIG meeting, and she will be attending the meeting. She reminded the council of the upcoming Town Hall meeting next Thursday. She confirmed the goal setting meeting was at 8:30 and it was still good to go to the high school, the time and place were confirmed.

   She thanked Public Works for continuing city services. Administrator Frarck went over some of the issues that have happened with the weather. He brought up regarding town hall meeting and how other cities do it and if Council would prefer less formal town hall. Mayor King asked the council what they would prefer. There was a discussion with the council regarding how to hold the town hall meeting. The council all agreed to go to a more informal town hall meeting.

   b. **Finance** – Councilor Dyche had nothing to report. There were no comments.

   c. **Infrastructure** – Councilors McArthur & Shields – Councilor McArthur had nothing to report. There were no comments.

   d. **Community Engagement** – Councilors Bojorquez & Thompson – Councilor Bojorquez had nothing to report. There were comments.

   e. **Public Safety** – Councilor Dyche had nothing to report. There were no comments.

   f. **Parks** – Councilor Thompson asked regarding rescheduling date for Tourism meeting. Administrator Frarck doesn't have a reschedule date currently. Mayor King asked her to work with the Administrator to get a date out. There were no further comments.

   g. **City Services** – Councilors Shields & McArthur – Councilor Shields had nothing to report. There were no comments.
Councilor Dyche made a motion to adjourn meeting at 6:00 pm. Councilor McArthur seconded and with no discussion the motion passed 5-0.

Approved by City Council February 7, 2024

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Rachel King, Mayor

Attest:

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Natasha Johnson, City Recorder