

WORK SESSION MEETING  
CITY OF AMITY, OR

Minutes

A Work Session Meeting was held at 5:30 p.m. on Wednesday August 16, 2023, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Sandy McArthur, Councilor Melissa Bojorquez, Councilor Caleb Shields and Mayor Rachel King.

Councilors Present via Zoom

Councilor Dyche

Councilors Absent

Councilor Alice Thompson

Staff Present

City Treasurer/Recorder Natasha Johnson and Administrator Nathan Frarck

**1. CITIZEN COMMENTS/QUESTIONS:**

There were none.

**2. CITY ADMINISTRATOR COMMENTS:**

- a. Administrator Frarck updated council regarding planned joint session on September 11, 2023 with planning commission. He let the council know COG attorney will not be available that day and if Council would like for him to reach out to Local Law Group. Mayor King asked if there is another date available. Councilor Bojorquez would like to reach out for another date and check with COG on dates that work for them. Councilor Dyche would also like COG to be there and to reach out for other dates. Mayor King asked staff to reach out to COG and Planning Commission and see if another date works and to set up another date for the joint session.

**3. TOPICS OF DISCUSSION:**

- a. Smart Goals: Smart Goals: Mayor King asked if the Council have come up with any smart goals. Councilor Bojorquez went over her smart goals that she came up with for Administrator Frarck. Councilor Shields went over his smart goals that he came up with for Administrator Frarck. Councilor McArthur went over her smart goals that she came up with for Administrator Frarck. Councilor Dyche went over her smart goals that she came up with for Administrator Frarck. Mayor King read Councilor Thomas smart goals

that she came up for Administrator Frarck. Mayor King went over her smart goals that she came up with for Administrator Frarck.

Mayor King went over smart goals for Administrator Frarck from all the feedback from Council. Mayor King will type up the goals and present them to Administrator Frarck and he will present them to the Council. Administrator Frarck let the Council know he finds them very helpful.

- b. Amity Day Survey: Administrator Frarck went over the survey he came up with and asked for feedback. He asked Council if they prefer google forms survey or survey monkey. Councilor Bojorquez asked if needed Gmail account. He is under the impression they will not need a Gmail account. He will look into it to confirm. He explained that Google doesn't charge where Survey Monkey does charge. Councilor Shields felt Google was a lot easier to take versus Survey Monkey. Mayor King asked if they had feedback. Council is all ok with the survey presented. Mayor King suggested changing the format regarding events that have attended. Councilor Shields did like the description on Survey Monkey on why asking the questions. Mayor King asked if can have a question that asked if have a good name for Amity Day. Mayor King suggested reaching out to the Fire Department about combining it with Pancake Breakfast. Mayor King suggested waiting for a survey to see what the community wants.

#### **4. OPEN FORUM & DISCUSSION FROM THE MAYOR & CITY COUNCILORS:**

- a. Mayor Comments – Rachel King updated council regarding going on a tour with Mac water and light. She thinks it's important to build relationships with other entities. She let the council know they have emergency water resources available.

She also attended the LOC quarterly meeting with Administrator Frarck. She updated regarding BBQ today. She would like to start having them in the evening. She reminded council County Dinner tomorrow. There were no further comments.

- b. Finance – Councilor Dyche had nothing to report. There were no comments.
- c. Infrastructure – Councilors McArthur & Shields – Councilor Shields brought up the street light survey. Mayor King read Councilor Bojorquez questions. There was discussion on when to send this out. Administrator Frarck will reformat the survey to see if all the questions fit. There were no comments.
- d. Community Engagement – Councilors Bojorquez & Thompson – Councilor Bojorquez had nothing to report. There were no comments.
- e. Public Safety – Councilor Dyche had nothing to report. There were no comments.

- f. Parks – Councilor Thompson was not present at the meeting. There were no comments.
- g. City Services – Councilors Shields & McArthur – Councilor McArthur had nothing to report. There were no comments.

Mayor King adjourned the meeting at 7:20 p.m.

**Approved by City Council September 6, 2023**

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Rachel King, Mayor

**Attest:**

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Natasha Johnson, City Recorder