

REGULAR MEETING OF THE COUNCIL
CITY OF AMITY, OR

Minutes

The Regular Meeting of the City of Amity City Council was held at 7:00 p.m. on Wednesday, May 3, 2023, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Melissa Bojorquez, Councilor April Dyche, Councilor Sandy McArthur, Councilor Caleb Shields, Councilor Alice Thompson, and Mayor Rachel King

Councilors Present via Zoom

None

Councilors Absent

None

Staff Present

City Attorney Bill Monahan, Interim City Administrator Rob Daykin and City Recorder Natasha Johnson

CONSENT AGENDA:

Councilor Dyche moved to approve the Consent Agenda. Councilor McArthur seconded and with no discussion motion passed 5-0.

CITIZEN COMMENTS:

- A. Yamhill County Sheriff's Report: Sergeant Lavish from YCSO reminded Council Deputy Summers last day is May 11. Lieutenant Stackpole will be covering for him until they find a replacement. He went over some of the calls for the month. There were comments or questions for YCSO.
- B. DIG Report: There was no one from DIG at the meeting to give a report. There were no comments or questions for DIG.
- C. Citizen Comments: Citizen C. Poole updated Council regarding Amity Truck and Tractor being tagged and that the youth was caught. She found out that the youth was caught through a letter from the Juvenile Department. She asked the Council moving forward in the future what are the steps to get help with compensation to paint over graffiti. Mayor King went over the steps regarding getting compensated for help.

She also went over with Council regarding complaints she has filed and hasn't been contacted regarding her complaints. She went over all she had done on her end to try to solve the issues regarding the blackberry bushes, but nothing is getting done on the other end. Mayor King explained what the follow up was and went over the next steps, which includes a letter from the Administrator.

She went over another complaint she had filed regarding a demo that has happened and no permits have been filed to her knowledge. Stated that it is a health hazard as there is asbestos. Mayor King will direct staff to go over the Ordinance process and enforce. Interim Daykin went over the process and what the next steps would be and for her to follow up. Mayor King explained further the process and recommended she keep filing complaints to help with the legal process and gave her options for other entities to call as well. There were no further citizen comments.

OLD BUSINESS:

None

NEW BUSINESS:

- D. Councilor Saucier Resignation: Mayor King went over background regarding Councilor Saucier resignation. Councilor Dyche moved to accept Councilor Saucier's resignation. Councilor McArthur seconded and with no discussion motion passed 5-0. Mayor King asked staff to start advertising for the vacancy.
- E. Accept Recology's Rate Increase: Dan Blue with Recology introduced himself. He went over the rate sheets and explained they will be making a 4% increase instead of 5% and will send corrected forms. He went over the different services, the drivers and the community involvement they help with. Councilor Bojorquez mentioned Recology in the last presentation. The Council was under the impression the increase would only be around 2.5 – 3% due to the high increase last time. They explained it's based off CPI, but they have a 4% cap. Mayor King asked regarding offering glass service. They explained they could look into offering to Amity. Mayor King asked for clarification that the Council doesn't need to vote on anything, and they will send over the corrected sheets. She asked if the Council does, to please get the information over before the rates go into effect.
- F. Approve Task Order No. 020 Engineer Svcs – Rice Lane SCA Project: Interim Administrator Daykin went over background regarding Task Order No. 020. Mayor King explained further, and Keller did include the schools during the meetings. Councilor Dyche made the motion to approve Task Order No. 020 and authorize the Interim City Administrator to sign. Mayor King explained can use funds from SDC's to cover the difference in cost. Councilor Bojorquez seconded and with no discussion motion passed 5-0.

- G. Review Ordinance 619 SDC Charges for Possibly Updating.: Interim City Administrator Daykin went over background regarding the changes to Ordinance 619 regarding SDC. Mayor King explained further regarding the Ordinance, and it is technically currently in effect but not included in our code book. Interim Daykin went over all the cleanup changes. Mayor King clarified the process for new capital plans. He explained the SDC methodology. Mayor King explained the city can change out the capital plans as long as it doesn't change the SDC amount. City Attorney Monahan explained the process of spending SDC funds based on the methodology. Mayor King explained further the updates to the capital plans that have occurred in the past. Interim Daykin explained the methodology further and how it has been handled.

Interim Daykin continued explaining the changes. Councilor Shields asked what benefit is to offering installment payment for SDC's. Mayor King explained it would benefit the contractor but not the city. The council all agreed to not offer the installment payment option. Interim Daykin continued and went over action city can take if the city didn't receive all the SDC amount. City Attorney Monahan explained why recommending removing the ability to terminate water/sewer service if full amount SDC not paid. The council all agreed to remove that from ordinance.

City Attorney Monahan went over property with over 5 years of vacancy having to pay new SDC's. Mayor King asked how you would know if structure already paid the SDC and asked if you have to have proof that they did. City Attorney Monahan explained they will get credit for SDC's that have been paid. Councilor Bojorquez asked how the city would know when the time starts. Attorney Monahan said would start with a demo permit and date on the permit. Councilor Shields asked if this binds the city to not make exceptions. City Attorney Monahan explained the city could but the SDCs would have to be paid some other way if not written in the ordinance. The council agreed to changing it but to have it say in extreme circumstances the council can make an exemption.

Mayor King asked for clarification regarding the expenditure of SDC. City Attorney Monahan explained the funds go to infrastructure but not administrative office facilities. Mayor King asked if city changes plans do they have to be approved through the state. Interim Daykin explained they do not. Mayor King asked regarding the appeal process. Interim Daykin explained the differences from land use public hearings land use, but that wording could be added to follow a specific process. Interim Daykin explained the process in getting the Ordinance in effect. Councilors all agreed to have the Interim City Administrator prepare and bring back to council an ordinance adopting a new chapter in the Amity Municipal Code that provides for the establishment of system development charges.

- H. YCSO Contract: Mayor King went over background regarding YCSO Contract. Councilor Bojorquez moved to approve and accept the new contract with the Yamhill County Sheriff's Office and allow the mayor to sign for the city. Councilor Shields seconded and with no discussion motion passed 5-0.

DEPARTMENT REPORTS:

City Administrator Report: Interim City Administrator Daykin updated the Council regarding legal services, and he has reached out to other cities and went over options. City Attorney Monahan went over some firms that he has worked with and his recommendations to look for in a firm when considering firms. Mayor King recommends having some firms come to Council and have options. The council is all in agreement with reaching out to firms. Councilor Dyche asked regarding if have any rates from firm. Interim Daykin explained don't have all the rates, but would be around \$300 an hour, which is more than our rate were paying now. City Attorney Monahan went over the new service COG will be offering. Mayor King will discuss further with COG and what will be available and what the cost. Mayor King asked to reach out to firms and to see if they are available to come to council.

Interim Daykin updated Council regarding the park grant and that it was sent in. He gave an update regarding a meeting with a company that will provide patching to the city for the streets. He went over the different options. The council is all in agreement to keep chip seal as an option. Councilor McArthur asked if could do a test area. Interim Daykin explained if the first one is done and don't like the results you don't need to continue. There were no further comments or questions for the Interim City Administrator.

City Recorder/Treasurer Report: Recorder Johnson submitted her report and had nothing to add. There were no comments or questions for City Recorder.

Public Works Report: Public Works submitted report late and was not present at the meeting. There were no comments or questions for Public Works.

Library Report: Librarian Jenkins submitted her report late and was not present at the meeting. There were no comments or questions for the library.

City Engineer Billing Report: Billing report submitted. There were no comments or questions regarding billing.

City Attorney/Planner Billing Report: Billing report submitted. There were no comments or questions regarding billing.

BUSINESS FROM THE MAYOR & CITY COUNCILORS:

Councilor President April Dyche Comments: Councilor Dyche had nothing to report. There were no comments for Councilor Dyche.

Councilor Sandy McArthur Comments: Councilor McArthur had nothing to report. There were no comments for Councilor McArthur.

Councilor Bojorquez Comments: Councilor Bojorquez had nothing to report. There were no comments for Councilor Bojorquez.

Councilor Shields Comments: Councilor Shields had nothing to report. There were no comments for Councilor Shields.

Councilor Thompson Comments: Councilor Thompson had nothing to report. There were no comments for Councilor Thompson.

Mayor King Comments: Mayor King updated Council regarding upcoming county dinner and to RSVP by tomorrow. She updated the Council on the LOC conference she attended. She updated Council regarding administrator recruitment. All three candidates are available to come in person for interviews and meet and greets. She will go over dates with COG and coordinate with staff and will be made to public. There were no comments for Mayor King.

**Mayor King closed the public hearing at 9:02 pm and opened Executive Session at 9:05.
Executive session ended 10:15 pm**

Mayor King adjourned the meeting at 10:15 pm.

Approved by the City June 7, 2023

Rachel King, Mayor

Attest:

Natasha Johnson, City Recorder