

# CITY OF AMITY DEVELOPMENT PERMIT APPLICATION



109 Maddox Avenue  
P.O. Box 159  
Amity, OR 97101  
Ph: (503) 835-3711  
Fax: (503) 835-3780

***For all building permits, all grading permits and  
Public Works projects with a construction cost  
Exceeding \$5,000***

PERMIT NO: \_\_\_\_\_

Site Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Project Name: \_\_\_\_\_

Email: \_\_\_\_\_

Field Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_

**DESCRIPTION OF WORK:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FEES:**

→ PRE-APPLICATION CONFERENCE                      \$300 fee +\$500 deposit = \_\_\_\_\_

→ APPLICATION FEE    \$150 due at application= \_\_\_\_\_

→ PERMIT FEES \_\_\_\_\_

    Due at plan submission      Fee \_\_\_\_\_ + Additional Deposit \_\_\_\_\_ = \_\_\_\_\_

→ OTHER FEES \_\_\_\_\_

    Due prior to work              Fee \_\_\_\_\_ + Additional Deposit \_\_\_\_\_ = \_\_\_\_\_

→ CONSTRUCTION INSPECTION FEE      3% of approved construction cost= \_\_\_\_\_

    Approved construction cost= \_\_\_\_\_

**TOTAL PERMIT FEE** \_\_\_\_\_

*Additional plan check fees and inspection fees may be necessary as described in the "Engineering Policy" document.*

**ADDITIONAL REQUIREMENTS:**

- |  |                          |           |                          |             |
|--|--------------------------|-----------|--------------------------|-------------|
| DEQ Approval Evidence Obtained                         | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| Drinking Water Program Approval Evidence Obtained      | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| County Approval/Permit Evidence Obtained (as required) | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| Required Easements Obtained and Recorded               | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| 1200C Erosion Control Permit Obtained                  | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| Public Liability Insurance Certificate Received        | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| Construction Performance Bond Received                 | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |
| Construction Plans Approved                            | <input type="checkbox"/> | ..... N/A | <input type="checkbox"/> | Date: _____ |

**GENERAL PROVISIONS:**

1. CONTRACTORS MUST BE LICENSED & BONDED TO WORK IN CITY RIGHT-OF-WAYS. Bond must be on file with the City of Amity prior to commencement of work.
2. CALL THE AGENCY TWO BUSINESS DAYS PRIOR TO COMMENCING WORK. See Below.
3. Traffic control shall conform to the requirements of the MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
4. Pavement cutting will not be allowed without prior approval. Approval is given on a case-by-case basis only. The City of Amity has a street cutting moratorium on selected streets, check with public works for specific streets affected.
5. Open cuts of pavement within travel lanes will be patched with cold mix or covered with steel plates overnight to accommodate traffic or until the final hot mix patch is constructed.
6. All trenching and pavement cuts will be guaranteed against settlement.
7. A copy of an approved permit and construction drawing must be on the job at all times the work is being performed.
8. Oregon State Law requires you follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through OAR 952-001-0090. You may obtain copies of the rules by calling the center at 1-503-232-1987 or 1-800-332-2344.

The applicant shall indemnify and save harmless the City of Amity, its council, its agents, officers and employees from all suits and actions or claims of any character brought because of injuries or damages received or sustained by any person or property on account of the operations of the said applicant, his subcontractors, or the employees of either, or on account of consequence of any neglect in safeguarding the work; or because of any act or omission, neglect, or misconduct of said applicant, his agents, subcontractors or employees.

The applicant accepts and approves the term and provisions contained and attached hereto, including the special provisions and the City of Amity’s standards. All work shall be done in accordance with all applicable provisions of federal, state and local laws, ordinances, and administrative rules. Permits expire six (6) months from the date of issue:

APPLICANT’S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE (owner(s)/authorized agent): \_\_\_\_\_ DATE: \_\_\_\_\_

*City of Amity Use Only*

Insurance certificate on file  Attached

Active CCB \_\_\_\_\_

Attached Standard Drawings: \_\_\_\_\_

**Payment:**

Amount Received _____	Type: _____	By _____	Receipt No. _____
Amount Received _____	Type: _____	By _____	Receipt No. _____
Amount Received _____	Type: _____	By _____	Receipt No. _____

Copy To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved By: \_\_\_\_\_ Date \_\_\_\_\_