

WORK SESSION MEETING  
CITY OF AMITY, OR

Minutes

A Work Session Meeting was held at 5:30 p.m. on Wednesday May 17, 2023, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Sandy McArthur, Councilor Melissa Bojorquez, Councilor April Dyche, Councilor Alice Thompson, Councilor Caleb Shield and Mayor Rachel King.

Councilors Present via Zoom

None

Councilors Absent

None

Staff Present

City Treasurer/Recorder Natasha Johnson and Interim Administrator Rob Daykin

**1. CITIZEN COMMENTS/QUESTIONS:**

There were none.

**2. CITY ADMINISTRATOR COMMENTS:**

Interim Daykin updated Council regarding Park Grant and that it was submitted. He asked Council if they can do next work session on June 14<sup>th</sup> instead of June 21<sup>st</sup>. The council agreed to move the work session to June 14<sup>th</sup>.

**3. TOPICS OF DISCUSSION:**

- a. Discussion Legal Services: Interim Daykin went over background regarding the need for discussion for legal services. He explained he had reached out to a couple of firms and the only one available to submit request is Local Government Law Group.

Ross with LGLG introduced himself and the firm. He went over all the services they can offer and services they do not cover. Mayor King asked if it is a year-to-year contract to keep them as our attorney of record or how does the process work. Also, if we would have an assigned attorney. He explained they do not require a contract but only a signed agreement. He explained that as far as assigning an attorney they all work closely together. Councilor Bojorquez asked if there is a typical annual increase. He explained there typically is an annual increase. Mayor King confirmed if the city

needs legal representation at a meeting or in person, they will provide that with adequate time. He explained yes if planned they can have someone in person or zoom available. Interim Daykin asked regarding the homelessness issue and the deadline. Ross advice is to have it in place by July 1<sup>st</sup>. Mayor King let him know Interim Daykin will be in touch with him.

Mayor King introduced Laura Conway with COG. She introduced herself and explained what her expertise is. She went over the services they will continue to offer the city and they charge flat rates and would advise us to go to another law firm if they can't help with what we need. Mayor King thinks it is important to have both options for the city. Mayor King asked if she could send the cost over. Interim Daykin asked what the process would be for the city to continue to use COG. She will reach out to Director Dadson and ask him. Mayor King asked if we could have any agreement that is required by the July Council meeting.

Interim Daykin went over the next steps and will start the process and have it already at the June Council meeting. Councilor Bojorquez asked if there is a retainer required for LGLG. Interim Daykin recommended the Council to send an agenda packet to the attorney for review before every meeting. Mayor King explained can reach out and see if they need to attend or review case by case.

#### **4. OPEN FORUM & DISCUSSION FROM THE MAYOR & CITY COUNCILORS:**

- a. Mayor Comments – Mayor King went over handout and the Art Harvest would like to be able to hang banners on our poles. Councilor Dyche asked when they would be going up. Mayor King explained would be from September through October. The council is all in agreement to allow the four banners to go up. Mayor King will reach out to the Art Harvest Studio Tour representative and let them know. Mayor King asked regarding the hanging baskets. Councilor Dyche noticed they were up with the senior banners.

Mayor King went over the plan for Monday for tours, interviews and meet and greet. She will have a schedule sent out to everyone with times by Monday. There were no further comments.

- b. Finance – Councilor Dyche had nothing to report. Councilor Bojorquez asked regarding getting Amity merchandise and using tourism fund. Councilor McArthur can help coordinate. The council is all in agreement to start the process of looking into getting city merchandise. There were no further comments.
- c. Infrastructure – Councilors McArthur & Shields – Councilor McArthur asked regarding the inventory of the streets. Mayor King explained will be presented to

Council at the June work session. Interim Daykin went over what all will be included in the streets report.

Mayor King updated the council regarding the water restrictions that went out last week and the protocol. There were no further comments.

- d. Community Engagement – Councilors Bojorquez & Thompson – Councilor Bojorquez has a presentation for the volunteer website and will present at the next work session.

Recorder Johnson confirmed the movie in the park for June 23<sup>rd</sup>. The council are all in agreement with the movie being on the 23<sup>rd</sup>. There were no further comments.

- e. Public Safety – Councilor Dyche confirmed with Mayor that Chief Yocum will be available for the interview panel next week. There were no further comments.
- f. Parks – Councilor Thompson had nothing to report. There were no comments.
- g. City Services – Councilors Shields & McArthur – Councilor Shields had nothing to report. There were no comments.

Mayor King reminded the Council of the upcoming Council meeting and explained the other upcoming meetings. She reminded the Council if they can't make the meeting to reach out to her or city staff. Mayor King adjourned the meeting at 6:35 p.m.

**Approved by City Council June 7, 2023**

---

Rachel King, Mayor

**Attest:**

---

Natasha Johnson, City Recorder