

REGULAR MEETING OF THE PLANNING COMMISSION
CITY OF AMITY, OR

Minutes

A Regular Meeting of the City of Amity Planning Commission was held at 6:30 p.m. on Monday, May 10, 2021. in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon, and by Zoom phone and video conferencing platform.

Members Present:

Steve Ruyle (Commissioner), Lou Savage (Commissioner), Melissa Bojorquez (Commissioner) and Ryan Jones (Chairman)

Members Absent:

None

Staff Present:

Chrisy Worthington (City Clerk), Natasha Johnson (City Recorder), Michael Thomas (City Administrator) and Holly Byram (City Planner MWVCOG)

Guests Present:

Zach Olson (Applicant, via Zoom)

Call to Order:

Chair Jones called the meeting to order at 6:30 PM.

Approval of Minutes from April 2021

Chair Jones asked if the Commission wanted to entertain a motion to approve the minutes from the April 12, 2021 Planning Commission meeting. Commissioner Ruyle moved to approve the minutes; Commissioner Savage seconded. Motion passed 4-0.

Comments from Citizens

Chair Jones asked for comments from citizens. There were none.

Old Business

There were none.

New Business:

A. Time extension request for Olson Partition on Oak & Ketchum, file 2003-02P:

City Planner Holly Byram went over background regarding a time extension request for an approved two-parcel partition on the corner of Oak and Ketchum. The applicant Zachary Olson was requesting a one-year time extension for recording the final plat, due in part to COVID-related reasons. She spoke with City Attorney Bill Monahan. He was comfortable with the Planning Commission allowing the extension after the deadline, due to the timing of the request and the Planning Commission meeting schedule.

Chair Jones asked if there were any more questions from the Commissioners.

Commissioner Ruyle asked if the City could extend the timeline for recording a final plat, to at least 18 months in consideration of the timeline for constructing public improvements during normal times and especially with recent COVID delays. City Planner Holly Byram let the Planning Commission know if they want to change the timeline, that it is a quick code change. A Legislative Amendment would require public hearings held by both the Planning Commission and City Council, as well as public notice.

Commissioner Ruyle made motion to grant the requested one-year time extension to the Applicant Zach Olson, of Partition file # 2003-02P, moving the final plat recording deadline from May 1, 2021 to May 1, 2022. Commissioner Bojorquez seconded and with no further discussion motion passed 4-0.

City Planner Holly Byram asked if the Planning Commission wanted to make a motion to initiate a code amendment to extend the final plat recording timeline for both Partitions and Subdivisions from 12 months to 18 months. Commissioner Savage made a motion to make a code amendment to change the final plat timeline to 18 months. Commissioner Ruyle seconded, and with no discussion motion passes 4-0.

Next Meeting Date:

Chair Jones set the next meeting to June 14, 2021 at 6:30 pm, and the Commission all agreed to the meeting if there is anything on the Agenda.

Adjournment:

Chair Jones adjourned the Planning Commission meeting at 6:39 p.m.

Respectfully submitted,

Chrisy Worthington City Clerk

Attested

Ryan Jones, Chair