

REGULAR MEETING OF THE COUNCIL  
CITY OF AMITY, OR

Minutes

Regular Meeting of the City of Amity City Council was held at 7:00 p.m. on Wednesday, August 4, 2021, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

City Recorder Johnson swore in new Councilor Cody Goings.

Councilors Present:

Councilor Rachel King, Councilor Sandy McArthur, Councilor Napua Ann Rich, Councilor April Dyche, Councilor Cody Goings and Mayor Ryan Lehman

Councilors Present via Zoom

None

Councilors Absent

Councilor Robert Andrade

Staff Present

City Administrator Mike Thomas, City Planner Holly Byram (via Zoom) and City Recorder Tasha Johnson

Mayor Lehman stepped down as Mayor effective immediately. Council President Rachel King took over the meeting.

**CONSENT AGENDA:**

Councilor Rich moved to approve the Consent Agenda. Councilor McArthur seconded and with no discussion motion passed 5-0.

**CITIZEN COMMENTS/QUESTIONS:**

- A. Yamhill County Sheriff's Report: YCSO submitted crime stats and was not present at the meeting. There were no comments or questions for the YCSO.
- B. DIG Report: DIG was not present at the meeting. There were no comments or questions for DIG.
- C. Citizen Comments: Citizen S. Lentz would like to use the Community Center to offer dog training. She also would be able to volunteer services to the Community regarding training and lectures regarding dogs. She handed out documents explaining her plan.

Citizen J. Cortell brought to the City Council's attention a concern about parking in Amity. Ms. Cortell wanted to know what the City's plan is in the future regarding parking. Council President King let her know the Council appreciates her coming to the City regarding this issue. Councilor King then asked if she had designated parking for her employees. Ms. Cortell said she does not have parking designated for her business because there is no parking near her building. She suggested to the Council to look into improving parking for local businesses in the future.

**OLD BUSINESS:**

- A. Update on audit conversion process and auditors: City Administrator Thomas updated Council regarding the audit conversion process. He let Council know that CFO Kathy Taylor will be training City Recorder Johnson beginning August 17. He also stated he solicited bid requests from six interested companies, out of 10 eligible, and they must submit the bids by August 6. Council President King asked if he received any bid offers. He explained he received one bid but couldn't review it until after the request for bids deadline.

**NEW BUSINESS:**

- A. Public Hearing for file #2105-01 LA, Legislative Amendment to the Amity Development Code allowing for 18 months for final plat recording for Partitions and Subdivisions:

Council President King read the script for Legislative Amendment, City File #2105-01LA. City Planner Byram gave her staff report and the background regarding the necessity for the proposed code amendments. Planner Byram gave a quick summary, going over the changes the Planning Commission recommended be made to the code. She stated that only the codes presented to the Council in their packets were being modified for approval at this time.

Council President King, using the script, asked members of the public in attendance if they would like to provide any comments to the proposed changes. There were no comments. Council President King asked if the Council had any questions. Council President King asked Planner Holly Byram if all developments will be subdivisions. Planner Holly Byram stated not all developments are subdivisions. There were no more questions.

Council President King closed the public hearing at 8:35 pm. Councilor Dyche moved to approve the proposed legislative amendments as presented in Exhibit A, adopt the findings included in the staff report dated July 26, 2021, and direct staff to present an enacting ordinance. Councilor McArthur seconded motion and with no further discussion motion passed 5-0.

City Administrator Thomas went over background of Ordinance 670, an ordinance amending the Amity Development Code to extend plat recording deadlines for land division. He conducted the 1<sup>st</sup> reading.

- B. New Public Works Design Standards: City Administrator Thomas went over the background regarding Resolution 2021-12. This Resolution adopts and implements Amity's new design standards and repeals all previous versions. Councilor Rich moved to approve Resolution 2021-12, a Resolution implementing the new Amity Public Works Design Standards. Councilor Dyche seconded motion and with no further discussion motion passed 5-0
- C. Appoint New Finance Committee Co-Chair: Council President King tabled appointing new finance committee chair until September 1, 2021.

**DEPARTMENT REPORTS:**

City Administrator Report: City Administrator Thomas submitted his report and added update regarding the Recology Franchise Agreement and their rates. He asked Councilor Rich if there was any further guidance regarding a proposed citywide job fair. Councilor Rich replied that she and Councilor Dyche will discuss the matter and get back to him. He asked Council President King if she would like the City Staff to advertise for and start the process to appoint a new mayor. She said to start the process. There were no further comments for the City Administrator.

City Recorder/Treasurer Report: City Recorder Johnson submitted her report and had nothing to add. There were no comments for City Recorder.

Public Works Report: Superintendent Mathis submitted his report late and was not present at the meeting and nothing to add. City Recorder Johnson let Council know that he was on vacation and that is why the report was late. City Administrator Thomas provided an update on the City's overall water usage for the month of July 2021 compared to July 2020. The City pulled 1.6 million gallons less water to meet the City's monthly needs, because PW is running the water system more efficiently thanks to the repairs to the treatment plant and reservoirs. There were no further comments for Public Works.

Library Report: Librarian Jenkins submitted her and was not present at the meeting. Administrator Thomas updated Council regarding the Library being painted and should be painted by this weekend. There were no comments for the library.

City Engineer Billing Report: Billing report submitted and there were no comments.

City Attorney/Planner Billing Report: Billing report submitted and there were no comments.

**BUSINESS FROM THE MAYOR & CITY COUNCILORS:**

Mayor's Comments: Council President King put on the record that we are all stunned with Mayor Lehman's sudden resignation. There were no comments.

Councilor Sandy McArthur Comments: Councilor McArthur had nothing to report. There were no comments for Councilor McArthur.

Councilor Robert Andrade Comments: Councilor Andrade was not present at the meeting. There were no comments for Councilor Andrade.

Councilor Napua Ann Rich Comments: Councilor Rich had nothing to report. There were no comments for Councilor Rich.

Councilor King Comments: Councilor King had nothing to report. There were no comments for Councilor King.

Councilor Dyche Comments: Councilor Dyche had nothing to report. There were no comments for Councilor Dyche.

Councilor Goings Comments: Councilor Goings had nothing to report. There were no comments for Councilor Goings.

**EXECUTIVE SESSION:**

Council President King closed public hearing and read executive session script.

Council met in Executive Session ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Council President King opened public hearing back up.

**CONTINUE NEW BUSINESS:**

D. Approval Salary Increase for the City Administrator: Council President King went over background regarding salary increase and City Administrator had his evaluation. Councilor Rich moved to increase City Administrator Thomas's salary by 3% step increase from step 6 to step 7. Councilor Dyche seconded. Council President King let Council know she will table the finishing of the evaluation for September 1, 2021, Council meeting because Council didn't have all the information due to Mayor Ryan Lehman's sudden resignation. With no further discussion motion passed 4-0-1 abstain – Councilor Goings.

Councilor Rich moved to adjourn meeting at 8:30 pm. Councilor McArthur seconded and without further discussion motion passed 5-0.

**Approved by City September 1, 2021**

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Rachel King, Council President

**Attest:**

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Natasha Johnson, City Recorder