

WORK SESSION OF THE COUNCIL
CITY OF AMITY, OR

Minutes

Work Session of the City of Amity City Council was held at 5:00 p.m. on Wednesday, March 16, 2022, in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor McArthur, Councilor Dyche, Councilor Goings, Councilor Dunlap and Mayor Rachel King.

Councilors via Zoom

Councilor Bojorquez and Councilor Saucier

Councilors Absent

None

Staff Present

City Recorder Natasha Johnson

COG PRESENTATION BY CITY ATTORNEY BILL MONAHAN AND SCOTT D.:

City Attorney Bill Monahan explained the purpose of the work session and presentation. He explained that the Council needs to accomplish a new evaluation of the City Administrator and a new contract. The City Attorney introduced Scott Dadson of the Mid-Willamette Valley Council of Governments (COG) and detailed his available assistance to the City. Attorney Monahan went over the upcoming steps regarding this and the timeframe.

COG Director Dadson detailed the review process, which is all electronic, and how the COG may assist with the process, at no charge. Mayor King sought a means to acknowledge that 3 of the Councilors are new within the evaluation. Dadson said, yes, they can still take the review and just document that they have had limited interaction with the Administrator and skip the questions that they do not feel comfortable answering. He said then we will take that into consideration. He let Council know he is available to help anyone with the review.

Councilor Dunlap let Dadson know he is uncomfortable filling out the review having just been appointed to the Council. Dadson explained that no one must complete the review. Councilor Dunlap also asked if the Administrator's pay scale is part of the evaluation? If not, he requested a question on the review to say if you think Administrator deserves a pay raise. Mayor King clarified that Council votes upon the Administrator's pay at a Council meeting, but this review assists in the process and helps with the upcoming contract. Dir. Dadson mentioned the same and stated he will also include other cities pay range. Dir. Dadson said he will be available anytime to help.

Councilor Dyche brought up that last year's evaluation process didn't go as smoothly as it could have, and she is hoping it will go better this year. Mayor King double checked with the Council to make sure they are all okay with using the COG for this process. Council all agreed they are ok with going with COG to help with the process.

Mayor King asked Director Dadson what his timeframe is for the complete process. Dadson explained about a 21-day timeframe. She asked if she could follow up and check in with him during the process. He said yes and they will put a deadline on the evaluation, and it is all done online. He said he will start sending info out to Council by end of the week to start getting the process going.

Attorney Monahan went over deadline as well and they should have plenty of time to complete everything and should plan to have a meeting with Administrator Thomas in May. He explained in the past he used the previous Administrator template for the Contract, and he has more of an updated format that he will be using for the upcoming contract and with no cost to the city to use it.

OPEN FORUM & DISCUSSION FROM MAYOR & CITY COUNCILORS:

Mayor King updated Council regarding the upcoming Daffodil Festival. She also let Council know Administrator Thomas is looking into options regarding the speed radar sign. She let Council know the city is signing up to host County Commissioners, Congressional candidates, and a few others to come and do road tour of the County to look at sore spots. When she gets a date, she will have Administrator Thomas let Council know of the date. It will be a Friday morning in May.

Councilor Dyche asked Recorder Johnson when the budget meeting will be. Recorder Johnson said it will be a Wednesday in May and a calendar was sent out.

Mayor King asked Recorder Johnson about providing Councilor training with Attorney Monahan. Recorder Johnson explained that usually the classes are based around election time, but there are trainings throughout the year. Recorder Johnson said she provided the new councilors multiple resources. Mayor King will ask if Attorney Monahan can teach a class or if there were other options available to the Council. Mayor King also let Council know there are a lot of resources with LOC.

Councilor Bojorquez asked Mayor King if she could check with DIG regarding if they need her popup tent for the Daffodil Festival. Mayor King let her know she will check with DIG.

Approved by City Council April 6, 2022

Rachel King, Mayor

Attest:

Natasha Johnson, City Recorder