

CITY OF AMITY

109 Maddox Avenue
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Amity, OR 97101

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The City of Amity is seeking a **Volunteer Park Host** for the Amity City Park located at 307 Enos Street. The Amity City Park has a covered area with electricity, a playground, basketball court, baseball field, informational kiosk, walking trail, and skate park. The restrooms are open from 8 a.m. to 8 p.m. daily.

Volunteer Park Host will reside on the premises in their own recreational vehicle at the site provided by the City of Amity. The City will provide essential services to the site, such as water (6000 gallons), sewer, electricity, garbage and recycling services at no charge. Volunteer Park Host will be expected to maintain a tidy site.

All persons considered for Volunteer Park Host will be required to provide information for a background check and will be subject to drug testing subject to City policies.

All prospective Volunteer Park Host applicants must complete a Park Host Application Form to be considered for this position.

If available, Volunteer Park Host will receive a ball field reservation list and game schedules on a weekly basis.

Volunteer Park Host will receive a reservation list from the City Hall for the covered area on an as needed basis.

Volunteer Park Host will always provide the City of Amity with a working telephone number.

The City of Amity requests Volunteer Park Host to greet visitors and make them feel welcome. This may include answering questions, receiving comments, and making themselves readily accessible to the public.

The City of Amity requests Volunteer Park Host to inform the City of any unusual or hazardous circumstances occurring on or about the premises.

The City does expect the Volunteer Park Host, at a minimum, conduct the following:

1. Ensure that the park restrooms are open from 8 a.m. to 8 p.m. respectively (Restrooms are on automatic timer).
2. Walk the park, at least daily, and advise Public Works Department of any problems.
3. Routine maintenance and repairs to the restroom facilities, park structures, grounds and equipment that may be needed (please see attached flyer for full responsibilities).
4. Turn electricity on and off before and after each scheduled event at the covered area.
5. City will provide Park Host with necessary personal protective equipment, if needed.

Selection of Volunteer Park Host will be made by the City Administrator, Public Works Superintendent, and a member from the City Council based on the applications and background check. Desired Start Date: May 1, 2022. OPEN UNTIL FILLED!